

LOCAL RULE 1

LEEDS BRADFORD NIGHT MOVEMENT AND QUOTA ALLOCATION PROCEDURES

1. INTRODUCTION

This document sets out the procedures for allocating and managing the use of Night Movement Quota in accordance with the Night Flying Restrictions applicable at Leeds Bradford Airport.

All Flights operating at Leeds Bradford Airport require a slot (within Level 3 period 2300-0759 Local time) and those in the Night Planning Period need an associated night movement to be allocated. Those aircraft that are not exempt from the quota system must also have quota allocated to the slot.

The allocation of Night Movement Quota is supplementary to the slot allocation rules set out in the UK Slot Regulation.

2. OBJECTIVES

- To manage night flying within LBAL declared seasonal Night Movement Quota limits
- To make effective use of the Night Movement Quota limits
- Maximise the utilisation of Night Movement Quota
- To accurately forecast and control Night Movement Quota use
- To ensure the method of allocating Night Movement Quota is transparent and fair
- To respect the historic rights of night flights from the previous equivalent season
- To protect scheduled series operations of Air Carriers based at LBA
- To provide contingency Night Movement Quota for off slot operations beyond Air Carriers' control
- To provide for new Air Carriers, adhoc or additional operations where Night Movement Quota permits

3. DEFINITIONS

In these procedures the following words shall have the following meanings:

ACL:	Airport Coordination Ltd, the coordinator of Leeds Bradford Airport	
Air Carrier	An air carrier, airline or operator	
HBD:	Historic Baseline Date, the reference date used for the application of the utilisation threshold (80/20 or other rate as stipulated in the Slot Regulation at the time of application). 31 January for the following Summer season and 31 August for following Winter season.	
LBAL:	Leeds Bradford Airport Limited, the managing body of Leeds Bradford Airport	
Night Planning Period:	Departures	2300 – 0645 local time (inclusive)
	Arrivals	2300 – 0655 local time (inclusive)

Night Movement Quota:	The combination of the night movements and QC points available or allocated
Night Movement Quota Period:	2300 – 0659 local time.
Night Slot:	A slot during the Night Planning Period
Pool:	An amount of Night Movement Quota retained as a contingency for unplanned use by scheduled carriers, adhoc flights and Air Carriers without an allocation of Night Movement Quota, as determined by ACL
QC:	Quota Count, a points rating assigned to the arrival or departure of an aircraft type based on its noise certification as defined by the UK CAA and published in the AIP Supplement.
Slot:	Shall have the same meaning as in the UK Slot Regulation
Summer Season	IATA Summer Scheduling Season.
UK Slot Regulation:	Airports Slot Allocation (Amendment) (EU Exit) Regulations 2021 of December 2021 amending Council Regulation (EEC) No 95/93 on common rules for the allocation of slots at United Kingdom airports as amended including by EU Regulation 2020/459 of 30 March 2020 and by Commission Delegated Regulation 2020/1477 of 14 October 2020
Winter Season	IATA Winter Scheduling Season.

4. ALLOCATION OF NIGHT MOVEMENT QUOTA

- 4.1 Night Movement Quota limits are determined by LBAL in its capacity declaration. LBAL is responsible for managing and monitoring the use of the Night Movement Quota, including approval of unplanned takeoffs or landings during the Night Movement Quota Period. ACL is responsible for allocating the Night Movement Quota for planned operations.
- 4.2 ACL is responsible for determining and promulgating Night Movement Quota allocations to Air Carriers.
- 4.3 The Night Movement Quota Period is based on runway takeoff and landing times. Slots are allocated based on on/off stand times. The allocation of Night Slots in the Night Planning Period is subject to the availability of Night Movement Quota.
- 4.4 All Night Movement Quota applications should be addressed to ACL during office hours. Outside ACL's normal working hours, in cases of extreme urgency, Air Carriers must contact the LBAL Airfield Operations Team.
- 4.5 Air Carriers are expected to make all reasonable efforts to prevent flights scheduled outside of the Night Planning Period from operating within the Night Movement Quota Period. LBAL provide ACL with data to monitor Air Carriers' performance against planned performance. ACL will review the Air Carriers' performance and may take action including the withdrawal of historic rights in line with Article 14 (4) of the UK Slot Regulation.

5. ENTITLEMENT TO NIGHT MOVEMENT QUOTA

- 5.1 An Air Carrier that was allocated a series of Night Slots from the historic allocation (not from the Pool) shall be entitled to retain the associated Night Movement Quota in the next equivalent season, subject to the provisions of paragraph 7.3

6. NIGHT MOVEMENT QUOTA POOL

- 6.1 If unused, up to 10% of Winter Season Night Movement Quota can be carried to the following Summer Season which can be used to create a pool for adhoc allocation and over use by flights planned outside of the Night Movement Quota Period.
- 6.2 LBAL will declare a pool for adhoc Night Slots for Air Carriers without quota or adhoc Night Slots not linked to historic Night Movement Quotas.
- 6.3 Adhoc Night Slots will not be allocated until after 31 January HBD and consideration will be given that the Pool can be used throughout the applicable Season.
- 6.4 LBAL may declare an additional allocation within the 10% of Winter Season Night Movement Quota for use by series and adhoc flights which will be allocated on an adhoc basis and would be dependant on actual use during the applicable Season.
- 6.5 The size of the Pool may increase or decrease during the applicable Season dependant on actual usage of the Night Movement Quota Period.

7. USE OF NIGHT MOVEMENT QUOTA

- 7.1 Air Carriers are expected to make all reasonable efforts to prevent flights scheduled outside of the Night Planning Period from operating within the Night Movement Quota Period. All Night Movement Quota used by Air Carriers with an allocation shall count against their allocation. Use of Night Movement Quota by Air Carriers without an allocation is subject to the prior approval of LBAL and shall count against the Pool. Where sufficient Night Quota exists in the pool, scheduled carriers may be allocated additional Night Quota to cover off schedule operations.
- 7.2
- a) An Air Carrier may transfer Night Movement Quota from one route or type of service to another;
 - b) Where Air Carriers exchange Night Slots for slots outside of the Night Planning Period, the associated Night Movement Quota allocation transfers to the Air Carrier holding the Night Slots after the exchange;
 - c) Where Night Slots are transferred between Air Carriers in accordance with the Slot Regulation, the associated Night Movement Quota allocation transfers to the Air Carrier holding the Night Slots after the transfer.
- All transfers and exchanges are subject to confirmation by ACL in accordance with Article 8a (2) of the Slot Regulation.
- 7.3 If 80% usage of a series of Night Slots cannot be demonstrated and the series of Night Slots is placed in the slot Pool in accordance with Article 10(2) of the Slot Regulation, then the associated Night Movement Quota is also placed in the quota Pool. Air Carriers who expect to fall below 80% due to unforeseeable circumstance as detailed in Article 10(4) of the Slot Regulation should agree this with ACL in order to protect their historic quota rights.
- 7.4 Air Carriers are requested to limit use of adhoc Night Movement Quota for positioning flights to an absolute minimum wherever possible, re-scheduling such movements outside the Night Movement Quota Period. Positioning flights will not be allocated to new series – they will only be made available via the Pool.

- 7.5 Requests for changes to historic night flights (e.g. time changes and aircraft type changes) will only be approved where a sufficient Night Movement Quota allocation is available to meet the required Night Movement Quota.
- 7.6 All night movements of Air Carriers with allocation of Night Movement Quota will count against an Air Carrier's allocation of Night Movement Quota. Night movements of Air Carriers without an allocation of Night Movement Quota will count against the Pool.
- 7.7 Aircraft with QC rating of 0.25 are exempt from counting towards Night Movement Quota.
- 7.8 Arrivals QC2 and above and Departures QC1 and above are not permitted to operate at Leeds Bradford Airport without prior permission from LBAL.

8. REALLOCATION OF NIGHT MOVEMENT QUOTA

- 8.1 In mid-February for a Summer Season, and mid-September for a Winter Season, ACL will establish the planned demand for Night Movement Quota for the forthcoming season following any reallocation after the HBD.
- 8.2 ACL has the right to examine all Air Carrier's planned requirements and usage of Night Movement Quota and, if necessary, require the Air Carrier(s) to return Night Movement Quota in excess of their total planned requirement to the Pool. This shall not affect historic allocations.
- 8.3 ACL will undertake reviews of the Night Movement Quota allocation and use at regular intervals.

9. EXHAUSTION OF NIGHT MOVEMENT QUOTA

- 10.1 Air Carriers with an allocation of Night Movement Quota must manage their operations within this allocation. If excess use is predicted, then the Air Carrier must either secure a supplementary allocation of Night Movement Quota from the Pool or, if that is not possible, ACL will request the voluntary return of Night Movement Quota from Air Carriers with an allocation. Should this not be sufficient to satisfy the requirements of the Pool, Air Carriers that hold allocations greater than their planned operation will be required to return the difference.
- 10.2 If at any time Leeds Bradford Airport as a whole is predicted to exceed the amount of Night Movement Quota available for the applicable Season, then appropriate corrective actions shall be taken by LBAL and ACL, such as:
- The allocation of new Night Slots, including ad hoc slots, may be suspended;
 - The approval of unplanned use of Night Movement Quota from the Pool may be rationed or suspended;
 - Air Carriers holding more Night Movement Quota than required for their planned operations may be required to return the excess Night Movement Quota;
 - Air Carriers without an allocation of Night Movement Quota that have used a significant amount from the Pool may be prohibited from further use of Night Movement Quota;
 - Air Carriers that have exhausted their allocation of Night Movement Quota may be prohibited from further use of Night Movement Quota.
- 10.3 The corrective actions applied will be proportionate to the circumstances and will be lifted once use of Night Movement Quota is predicted to be within limits.

- 10.4 Issues regarding the allocation and use of Night Movement Quota and the application of these procedures may be discussed at meetings of the Leeds Bradford Coordination Committee.

10. REVIEW OF PROCEDURES

- 11.1 These procedures shall be reviewed, and amended where necessary, after 12 months.