

## Grand Cayman – Owen Roberts International Airport (GCM/MWCR)

General Facilitation Procedures – Version 1.3 (29<sup>th</sup> October 2021)

### ACL Contacts

Name	Information	Contact Email
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Jamie Blethyn	Coordinator (GCM)	<a href="mailto:jamie.blethyn@acl-uk.org">jamie.blethyn@acl-uk.org</a>
General Enquiries	<i>Free text messages only</i>	<a href="mailto:hdq@acl-uk.org">hdq@acl-uk.org</a>
Slot requests	<i>SMA via email</i>	<a href="mailto:slots@acl-international.com">slots@acl-international.com</a>
Slot requests	<i>Online (includes constraint availability)</i>	<a href="http://www.online-coordination.com">www.online-coordination.com</a>

### General Slot Information

- All slot requests for GCM are to be submitted in **SMA** (SSIM, Chapter 6) format using standard IATA codes for airport destinations and aircraft types. Slot requests submitted via the Online Coordination System (OCS) will automatically be generated in the required format.
- All slot requests for GCM should be submitted in **UTC**. **For info:** GCM Local time is UTC -5 hrs on a year-round basis (no daylight-saving time).
- Scheduled Arr/Dep times can be submitted **to the exact minute** and do not require rounding to nearest 5 minutes (00, 05, 10, 15, etc.)
- Standard IATA scheduling seasons/dates/deadlines will apply.
- Reason codes for schedule adjustments will be provided in standard SSIM format.
- Non-based carriers should submit schedules in linked Arr/Dep format where possible. This is to assist with the facilitation of a maximum ground time constraint.
- ACL will record any refused schedule adjustments at GCM as per WASG 7.4.

### Winter 2021/22 (W21) – updated from V1.2

Up until Friday 19<sup>th</sup> November, the daily and weekly movement limits and 2hr separation constraints that were introduced against international arrivals back in September (refer to V1.2) will remain in place. The schedule up until 19<sup>th</sup> November has already been fully approved by ACL and GCM Airport and no further action is required from carriers for this period.

Effective from Saturday 20<sup>th</sup> November, the Cayman Islands border restrictions are due to be relaxed. As such, the previously referred daily and weekly movement limits and the 2hr separation constraints for international arrivals will be rescinded from this date. The GCM W21 schedule from 20<sup>th</sup> November onwards is already fully coordinated against the normal declared scheduling parameters. We can therefore resume with normal post SAL activity with immediate effect and the risk of having to de-schedule has for now disappeared subject to any further changes to border restrictions.

Carriers are advised about a new special restriction that will be implemented with immediate effect until further notice. Flights arriving at GCM from Kingston (KIN) and from La Ceiba (LCE) will require a +/- 60minute separation from all other arrivals. Carriers should be aware that any future schedule changes for the W21 season will be subject to this constraint until such time that this restriction can also be rescinded.

The schedule from 01<sup>st</sup> January 2022 does include some breaches of this constraint. ACL will maintain regular contact with GCM Airport and the operators to ensure that an acceptable solution to any such scheduling breaches is agreed no less than 6 weeks in advance of operation. Regular updates will be provided by ACL on the status of this covid

related border constraints. Please note that if there is inadequate separation between arrivals, passengers may be held on board aircraft until such time that the arrivals area has been sanitized and is ready to receive them. Your cooperation in working to this constraint would be appreciated.

### **Summer 2022 (S22)**

- Standard IATA deadlines will apply to the facilitation of the GCM S22 season.
- S22 Initial Submissions Deadline: **Thursday 7<sup>th</sup> October 2021**
- S22 SAL Deadline: **Thursday 4<sup>th</sup> November 2021**

### **Out of ACL Office Hours Slot Requests – updated from V1.2**

Outside of ACL office hours (08:30-17:00 UK Local Time, Mon-Fri excluding UK public holidays), carriers should request slots for GCM either via OCS or via SMA in the first instance. If a slot cannot be automatically approved, GCM Airport will be providing an Out of Hours (OOH) service to approve urgent and time critical slots requests within 48 hours of operation.

Please contact the **GCM AOCC** as follows:

- **Tel:** +1 345 244 5835
- **Email:** [slot@caymanairports.com](mailto:slot@caymanairports.com)