Schedule Coordination Procedures at EURO 2020 (in 2021)

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Introduction

For the first time the European football championship EURO 2020 organized by UEFA will be played across 11 countries between June 11th and July 11th, 2021.

Matches will be organized in the stadiums of the following cities: Rome, Baku, St Petersburg, Copenhagen, Amsterdam, Bucharest, London, Glasgow, Seville, Munich, Budapest.

The objective of this procedure is to implement a set of rules and procedures applicable to the affected airports during EURO 2020 in order to:

- Maintain the usual traffic at the airports;
- Process the additional planned traffic specific to the tournament;
- Inform all aircraft operators about the specific rules applicable to the concerned airports and about the enforcement procedure.

1. Match schedule and airports affected airports by EURO 2020

Airports impacted by the specific EURO2020 procedures.

- **Rome (FCO) & (CIA)**

  Coordinator: ASSOCLEARANCE (IT) email: slot@assoclearance.it telex: ROMSPXH
  FCO is Level 3 H24 Out of office contact, email: csf@adr.it phone: +39 06 65955000
  clearanceFCO@adr.it phone: +39 06 659580050 / + 39 06 659524779 / +39 06 659524726 / +39 06 659524794
  CIA is Level 3 with night curfew 23:00 – 06:00 LT.
  Due to the limited daily capacity af the airport with reference to the rulings of the Italian Administrative Court of Lazio region N. 3229/2021, 3236/2021 and 3237/2021, published on 17/03/2021 and in compliance with the Decree of the Minister of the Environment No 345 of 18 December 2018, the airport capacity is limited to 65 movements / day for commercial flights and 61 movements / day for GA/BA flights.
  Based on the current program held in CIA airport, there is no possibility to add more commercial ad-hoc charter flights related to the event.
  General aviation flights will be coordinated directly by the local airport authority and Aeroporti di Roma Ciampino.
  Out of office contact, email: aptcoordinationcia@adr.it phone: +39 06 65959298

- **St Petersburg (LED)**

  Coordinator: LED (RU) coordination@pulkovo-airport.com (website www.pulkovoairport.ru)
  LED is Level 2 SMA and H24.
  The slot request on flights with spectators should contain Supplementary information about coaches' operator name, phone, e-mail.
  Due to limited parking stands availability, it is requested to reduce ground time to a minimum.
  Overnight flights (except team flights) may be required to leave the airport after passengers disembarkation.

- **Copenhagen (CPH)**

  Coordinator: CPH (DK) www.airportcoordination.com
  CPH is a fully Coordinated Level 3 Airport. H24.
  Airport is affected: Two days before the match - on the day of the match and also on the day following the match.
  Only ten movement related to UEFA CUP 2020 are permitted per hour and of course within the standard parameters/limitations
  All aircraft must leave the airport as soon as possible after off-loading the passengers, including teams and VIPs and limit the staying time to minimum ground stop.
  The maximum staying time (the gap between arrival and departure) is limited to 2 hours (unless the Danish police for security reasons decide otherwise on selected flights).
  Agreement with a handling agent is a prerequisite for operating into CPH and the name of handling agent must be stated in the Schedule Clearance Request (SCR)
  Alternative Airports nearby: Roskilde / RKE / EKRK (45km), Malmo / MMX / ESMS (60km), Odense / ODE / EKOD (180km) Please refer to AIP/NOTAM for more information.
  Out of hours contact is the Coordinator scr@airportcoordination.com if SSIM format or acd@airportcoordination.com if non SSIM.

Amsterdam airport Schiphol (AMS) / Eindhoven airport (EIN) / Rotterdam The Hague airport (RTM) :

Airport:	City:	Coordination level:	Capacity / Slot availability	Night restrictions:	Coordination:	Request address
AMS	Amsterdam	3	Commercial: currently during S21 slots available General Aviation: Yes, Local Rule 1*	24h with regime	Commercial: ACNL GA: ACNL	scr@slotcoordination.nl scr@slotcoordination.nl
RTM	Rotterdam / The Hague	3	Commercial: currently during S21 slots available General Aviation: Yes	Curfew	Commercial: ACNL GA: ACNL	scr@slotcoordination.nl scr@slotcoordination.nl
EIN	Eindhoven	3	Commercial: currently during S21 slots available General Aviation: PPR with airport	Curfew	Commercial: ACNL GA: Airport	scr@slotcoordination.nl See AIP

* General aviation is not allowed to operate during night time (runway time 23.00 – 06.59 LT). In close consultation with the Ministry of Infrastructure and Water Management, ACNL may decide to allocate slots, within the available capacity, during the night period for event driven flights with public interest on an incidental basis.

AIP Netherlands: https://www.lvnl.nl/informatie-voor-luchtvarenden/publicaties-voor-luchtvarenden

Lelystad airport (LEY): The decision of opening the airport has been postponed until further notice.

More information about AMS/EHAM, EIN/EHEH & RTM/EHRD capacities can be found in the capacity declarations S21 at www.slotcoordination.nl

- **London (STN) (LTN) (LGW) (LHR) (LCY)**

  N.B. London Airports will only communicate directly with aircraft operators

  Awaiting further detail/confirmation on proposed night flying for London airports

  Coordinator: ACL (UK) lonacxh@acl-uk.org (website www.acl-uk.org)

  All five airports are Level 3.

  Stansted (STN)* To ensure effective utilization of stand capacity, it is requested that ground time is kept to a minimum. Any flight with a scheduled ground time of greater than 120 minutes may be required to tow to a remote location.

  Very limited availability at night*. Out of office contact, email: airfield_ops@stanstedairport.com , phone : +44 (0)1279 662 478

  Luton (LTN)**

  Currently no additional passenger flights in S21 due annual passenger cap. No availability at night 2200-0559z. 'No adhoc flights at night' restriction to be ignored for Euros flights as these will now be dispensed at the approval of Luton council. All GA slot filings will be directed to GA handling accordingly. Genuine charter slot requests utilising main terminal will require referral to the ops teams for stand planning a few weeks prior to operation.

  No overnight parking for commercial airliners. Limited daytime parking availability for aircraft that wish to position in and out empty. Out of office contact, email: operations.control@ltn.aero , phone : +44 (0)1582 395525

Gatwick (LGW)*
Some availability at night in the adhoc pool allocation. Night capacity available upon news of the S21 slot waiver. Allocation of additional flights through a referral process due to some overnight parking issues and limited terminal opening hours that may or may not be in place during the summer.
Out of office contact, email: flow.planners@gatwickairport.com , phone: +44 (0)1293 503 089 or 503221

Heathrow (LHR) no night movements available (2245-0515z arrivals / 2245-0500z departures) Out of office contact, email: ocs@heathrow.com , phone : +44 (0)208 745 6033

London City (LCY) Closed Mon-Fri 2100-0529z and 1130z Sat to 1129z Sun. Very limited parking. Changeable temporary operating hours currently in place depending on flying demand. Out of office contact, email: **standplanner@londoncityairport.com ,** phone : +44 (0)207 646 0083

*STN/LGW - Dispensation for night flights during knock out stages is being reviewed by DfT

**LTN – Dispensation for adhoc night flights granted by the local council

- **Glasgow (GLA) & (PIK)**
  Coordinator: ACL (UK) lonacxh@acl-uk.org (website www.acl-uk.org)
  GLA is Level 2 SMA and H24. Out of office contact, email: GLADutyManagerTeam@glasgowairport.com , phone +44 (0)141 848 4510 / +44(0)7831 170676.
  PIK is not coordinated, contact airport / handling agent.

- **Seville (SVQ)**
  Hours of operation on match days: as per SVQ AIP, hours of operation will be extended up to 0300 LT.
  Number of flights per hour: arrivals are not an issue; the bottleneck will be on departures as there is a structural limitation of 8 boarding gates at the airport. That means roughly 1500-1700 pax/h.
  Available parking stands for Commercial/General Aviation: 12 / 7 (no detailed information provided about aircrafts' size; we will retrieve that information later on)
  Overnight permissions: General Aviation aircrafts will be authorized to stay overnight as long as they have an available stand; charter flights will not be authorized to stay overnight except for the 2 National Teams aircrafts
  Auxiliary/Secondary airports to assist in the process, especially for long-term parking: XRY (45min bus ride to SVQ) and AGP (2h car ride to SVQ).

- **Munich (MUC)**
  Coordinator: Fluko (DE) fraztxh@fhkd.org (website www.fhkd.org)
  MUC is Level 3, night restriction 2330-0500 LT, limited availability between 2200-2330 + 0500-0600 LT. Significant temporary reduction in runway and parking capacity by up to 50% in period 01MAY – 30SEP due to construction activities airside and on aprons. Detailed information can be found at www.fluko.org

- **Budapest (BUD)**
  Level 2, night restriction 2200-0600 LT.
  Coordinator: Hungarocontrol – budcoord@hungarocontrol.hu Website: https://en.hungarocontrol.hu/about-us/airport-coordination

- **Bucharest (OTP) & (BBU)**
  OTP/LROP - Henri Coanda Bucharest cat 4D Annex14-ICAO.
  BBU/LRBS - Bucharest Aurel Vlaicu Baneasa, Cat 4D Annex 14-ICAO.
  Due to terminal construction works at this moment BBU airport has a limited pax capacity to 50 pax/H and we make the efforts to be ready before EURO 2020 event.
  Both airports are H24, level 1 coordination.Limited Parking stands are available at OTP by night due to the nature of traffic (point-to-point) and construction works on apron 1.

- **Baku (GYD)**
  Nil details provided.

NB: Airports that are opened during the night may be subject to environmental restrictions. Please refer to AIP/NOTAM for more information.

Airports can be affected from two days before the match to the day after the match.

In this procedure, some specific paragraphs are indicated as relevant only if the airport is affected.

Those specific paragraphs (paragraph 2) will be applicable for flights:

- which are operating on an affected date (arrival and/or departure)
- for which the aircraft is intended to stay at the airport over one of the affected dates.

2. Coordination of summer season 2021 during EURO 2020

2.1 Coordination period

All airports are coordinated at their normal status level. No temporary increased level status is planned.

2.2 General coordination principles

- All flights, regardless of the category (scheduled, non-scheduled, Business or General Aviation) departing from or arriving to any of the coordinated airport during EURO2020, will require an airport slot allocated by the coordinator prior to the operation and prior to filing the corresponding ATC flight plan.

  The following flights are exempted from slot allocation, but we highly recommend that the operators keep us informed of their intention even at short notice:

  - Medical, emergencies, evacuation or humanitarian flights;
  - State and military flights; (mandatory for all German Airports);
  - Search and rescue operations;
  - Emergency operations.

2.3 Slot requests

Slot requests should be made in SSIM format (SMA/SCR) to the relevant coordinator.

- **Slots for general and business aviation flights** shall be requested by operators via their ground-handling agent.

Slots requests must be submitted in turnaround format (except flights using existing aircraft based at that airport). Not required for the Netherlands but can be accepted.

2.4 Requests of slots for flights specific for EURO 2020

2.4.1 Use of Specific Service Type Code (STC)

In order to identify requests specific for the EURO2020 among all other requests, operators are required to use the specific following service type codes for these flights:

- **use of service type code "O"** for any flight with passengers; **(in the UK/Ireland use C or J).**
- use of service type code "P" for any positioning flight;
- use of any combination O-O, O-P, P-O for the turnaround format.

Service type code "O" shall be used only for flights specific for the EURO 2020 tournament.

2.4.2 SI text (Supplementary Information)

SCR
S21
27JUN
STN
NAZ722 IAZ722P 26JUN26JUN 0000060 210321 FCO1100 1230CIA CP
NAZ723P IAZ723 26JUN26JUN 0000060 210321 CIA2300 00451FCO PC
SI Ops Tel 0039 1614931850 E-Mail scheduling@alitalia.it
SI Handling Agent Menzies
SI Italy Football Fans
GI Best Regards AZ

SI text on slot requests should contain obvious information to highlight to the coordinator it relates to the tournament, obvious examples are shown below:

- EURO2020 FANS – (i.e.. EURO2020 FANS SPAIN)
- EURO2020 TEAM - (i.e.. EURO2020 TEAM ENGLAND)

As teams/fans may be travelling from a previous match or future match it may not be obvious without this information as to which country they are from.

The list of flights carrying teams / referees may be crosschecked with UEFA.

2.5 Handling of requests for series of slots

Requests for series of slots will be processed as usual by the coordinator. A close monitoring of the use of slots allocated as part of a series which covers the period of the EURO 2020 will be made by the coordinator. Strict enforcement of EU95/93 article 14.6 will be made in order to cancel the remainder of the slots from a series which is not being used.

2.6 Handling of requests for ad hoc slots

All ad hoc flights that intend to operate at an airport on a date concerned by a match will be held on the waiting list. The waiting list will be processed following the rules below.

a. Handling of requests for ad hoc slots for group matches dates

- Adhoc slots for flights for the group stages may be requested but may not be confirmed until after 01 February 2021. (Some coordinators allocate adhocs prior to 01Feb).

b. Handling of requests for ad hoc slots for knock out phase

- Ad hoc slot requests will be held on the waiting list and will be processed latest **2 days before the match** for the knock-out rounds. Slots will not be allocated for speculative requests and requests should only be made once teams are known.

c. Priorities for slot allocation during EURO2020

- Requests for slots will be processed in accordance with the WSG and EU Slot Regulations.

3. Slot monitoring

- Normal Slot Monitoring will take place during Euro 2020 with actual times measured against their slot time. Slot Sanctions may apply in cases of abuse.