

Schedule coordination procedures at EURO 2020



Version 9 – updated 15th Mar 2021

Table of contents

Schedule coordination procedures at EURO 2020	1
Introduction.....	3
1. Match schedule and airport affected airports by EURO 2020.	3
2. Coordination of summer season 2020 during EURO 2020.....	8
2.1 Coordination period	8
2.2 General coordination principles.....	8
2.3 Slots requests	9
2.4 Requests of slots for flights specific for EURO 2020	9
2.4.1 Use of Specific Service Type Code (STC).....	9
2.4.2 SI text (Supplementary Information).....	9
2.5 Handling of requests for series of slots.....	10
2.6 Handling of requests for ad hoc slots.....	10
a. Handling of requests for ad hoc slots for group matches dates	10
b. Handling of requests for ad hoc slots for knock out phase.....	10
c. Priorities for slot allocation during EURO2020	10
3. Slot monitoring.....	10

- **Rome (FCO) & (CIA)**

Coordinator: ASSOCLEARANCE (IT) email: slot@assocclearance.it telex: ROMSPXH
FCO is Level 3 H24 Out of office contact, email: csf@adr.it phone: +39 06 65955000
clearanceFCO@adr.it phone: +39 06 659580050 / + 39 06 659524779 / +39 06 659524726 /
+39 06 659524794
CIA is Level 3 with night curfew 23:00 – 06:00 LT. Out of office contact, email:
aptcoordinationcia@adr.it phone: +39 06 65959298

- **St Petersburg (LED)**

Coordinator: LED (RU) coordination@pulkovo-airport.com (website www.pulkovoairport.ru)
LED is Level 2 SMA and H24.

- **Copenhagen (CPH)**

Coordinator: CPH (DK) www.airportcoordination.com
CPH is a fully Coordinated Level 3 Airport. H24.
Valid from 10.June - 29.June 2020: Airport is affected: Two days before the match - on the day of the match and also on the day following the match.
Only ten movement related to UEFA CUP 2020 are permitted per hour and of course within the standard parameters/limitations
All aircraft must leave the airport as soon as possible after off-loading the passengers, including teams and VIPs and limit the staying time to minimum ground stop.
The maximum staying time (the gap between arrival and departure) is limited to 2 hours (unless the Danish police for security reasons decide otherwise on selected flights).
Agreement with a handling agent is a prerequisite for operating into CPH and the name of handling agent must be stated in the Schedule Clearance Request (SCR)
Alternative Airports nearby: Roskilde / RKE / EKRK (45km), Malmo / MMX / ESMS (60km), Odense / ODE / EKOD (180km) Please refer to AIP/NOTAM for more information.
Out of hours contact is the Coordinator scr@airportcoordination.com if SSIM format or acd@airportcoordination.com if non SSIM.

- **Amsterdam airport Schiphol (AMS) / Eindhoven airport (EIN) / Rotterdam The Hague airport (RTM) :**

Airport:	City:	Coordination level:	Capacity / Slot availability	Night restrictions:	Coordination:	Request address
AMS	Amsterdam	3	Commercial: currently during S21 slots available General Aviation: Yes, Local Rule 1*	24h with regime	Commercial: ACNL GA: ACNL	scr@slotcoordination.nl scr@slotcoordination.nl

RTM	Rotterdam / The Hague	3	Commercial: currently during S21 slots available General Aviation: Yes	Curfew	Commercial: ACNL GA: ACNL	scr@slotcoordination.nl scr@slotcoordination.nl
EIN	Eindhoven	3	Commercial: currently during S21 slots available General Aviation: PPR with airport	Curfew	Commercial: ACNL GA: Airport	scr@slotcoordination.nl See AIP

* General aviation is not allowed to operate during night time (runway time 23.00 – 06.59 LT). In close consultation with the Ministry of Infrastructure and Water Management, ACNL may decide to allocate slots, within the available capacity, during the night period for event driven flights with public interest on an incidental basis.

AIP Netherlands: <https://www.lvnl.nl/informatie-voor-luchtvaardenden/publicaties-voor-luchtvaardenden>

Lelystad airport (LEY): The decision of opening the airport has been postponed until further notice.

More information about AMS/EHAM, EIN/EHEH & RTM/EHRD capacities can be found in the capacity declarations S21 at www.slotcoordination.nl

- **London (STN) (LTN) (LGW) (LHR) (LCY)**

N.B. London Airports will only communicate directly with aircraft operators

*****PLEASE BE ADVISED THE UK GOVERNMENT WILL RELAX THE NIGHT FLIGHT RESTRICTIONS AT LGW/STN FOR EUROS ON THE BASIS OF FAN SAFETY*** - ***SBY FOR IMMEDIATE UPDATES ON THIS*** - (Last updated early 2020 / SBY for further info)**

Coordinator: ACL (UK) lonacxh@acl-uk.org (website www.acl-uk.org)

All five airports are Level 3.

Stansted (STN) To ensure effective utilization of stand capacity, it is requested that ground time is kept to a minimum. Any flight with a scheduled ground time of greater than 120 minutes may be required to tow to a remote location.

Very limited availability at night*. Out of office contact, email:

airfield_ops@stanstedairport.com, phone : +44 (0)1279 662 478

Luton (LTN)

*****PLEASE BE ADVISED THE LUTON LOCAL COUNCIL WILL FOLLOW THE UK GOVERNMENTS LEAD ON NIGHT FLIGHT RESTRICTIONS ON THE BASIS OF FAN SAFETY*** - ***SBY FOR IMMEDIATE UPDATES ON THIS*** - (Last updated early 2020 / SBY for further info)**

CURRENTLY NO ADDITIONAL PASSENGER FLIGHTS IN S20 DUE ANNUAL PASSENGER CAP. NO availability at night 2200-0559z between 01Jun-30Sep** - (SBY for further info for S21)

No overnight parking for commercial airliners. Limited daytime parking availability for aircraft that wish to position in and out empty. Out of office contact, email:

operations.control@ltn.aero, phone : +44 (0)1582 395525

Gatwick (LGW) very limited availability at night in adhoc pool, allocation at Gatwick Airport Ltd discretion* - Night capacity most likely available upon news of the S21 slot waiver TBC
Out of office contact, email: flow.planners@gatwickairport.com, phone: +44 (0)1293 503 089 or 503221

Heathrow (LHR) no night movements available. Out of office contact, email: ocs@heathrow.com , phone : +44 (0)208 745 6033

London City (LCY) Closed Mon-Fri 2100-0529z and 1130z Sat to 1129z Sun. Very limited parking. Out of office contact, email: standplanner@londoncityairport.com , phone : +44 (0)207 646 0083

*STN/LGW - Dispensation for night flights during knock out stages is being reviewed by DfT with an expected decision to be made early in the new year – (last updated early 2020 / SBY for further info)

**LTN – Dispensation for pax cap and night flights is under review with local council - (last updated early 2020 / SBY for further info)

- **Glasgow (GLA) & (PIK)**

Coordinator: ACL (UK) lonacxh@acl-uk.org (website www.acl-uk.org)

GLA is Level 2 SMA and H24. Out of office contact, email:

GLADutyManagerTeam@glasgowairport.com , phone +44 (0)141 848 4510 / +44(0)7831 170676.

PIK is not coordinated, contact airport / handling agent.

- **Bilbao (BIO)**

Coordinator: AECFA (ES) slots@aecfa.es (website www.slotcoordination.es)

BIO is Level 3, not H24 (closure times between 21:30 and 04:45) ***Discussions about the lifting of the night curfew ongoing. Confirmation currently pending***

Both Commercial Aviation and GA/BA always coordinated under the same airport capacity parameters. Early departures and late arrivals extremely hard to get on weekdays. Out of office contact: email: bio.gtr@aena.es Phone: +34 944869658 CECOPS (APOC).

- **Dublin (DUB)**

Coordinator: ACL (UK/Ireland) slots@acl-international.com (website www.acl-uk.org)

DUB is Level 3 and is H24. Very limited overnight parking. Out of office contact, phone: +353 1 8145228

- **Munich (MUC)**

Coordinator: Fluko (DE) fraztxh@fhkd.org (website www.fhkd.org)

MUC is Level 3, night restriction 2330-0500 LT, limited availability between 2200-2330 + 0500-0600 LT. **Significant temporary reduction in runway and parking capacity by up to 50% in period 01MAY – 30SEP due to construction activities airside and on aprons. Detailed information can be found at www.fluko.org**

- **Budapest (BUD)**

Level 2, night restriction 2200-0600 LT.

Coordinator: Hungarocontrol – budcoord@hungarocontrol.hu Website:

<https://en.hungarocontrol.hu/about-us/airport-coordination>

- **Bucharest (OTP) & (BBU)**

OTP/LROP - Henri Coanda Bucharest cat 4D Annex14-ICAO.

BBU/LRBS - Bucharest Aurel Vlaicu Baneasa, Cat 4D Annex 14-ICAO

Due to terminal construction works at this moment BBU airport has a limited pax capacity to 50 pax/H and we make the efforts to be ready before EURO 2020 event.

Both airports are H24, level 1 coordination.

OTP is undergoing a TWY refurbishment on main RWY 08L-26R that is due this summer (S20) and after that our second RWY 08R-26L entirely will go into refurbishment.

Taking this into account it may be wise to consider that on peak hours it will be possible that our ANSP – ROMATSA will opt for temporary flow management control to a lower hourly capacity with the Network Manager. Limited Parking stands are available at OTP by night due to the nature of traffic (point-to-point) and construction works on airfield and apron 1.

- **Baku (GYD)**

Nil details provided.

Airports that are opened during the night may be subject to environmental restrictions.

Please refer to AIP/NOTAM for more information.

Airports can be affected from two days before the match to the day after the match. (For the purposes of table 1 just day of match and following day are highlighted)

In this procedure, some specific paragraphs are indicated as relevant only if the airport is affected.

Those specific paragraphs (paragraph 2) will be applicable for flights:

- which are operating on an affected date (arrival and/or departure)
- for which the aircraft is intended to stay on the airport over one of the affected date.

The table below shows which airports are affected at which date:

Date	FCO/CIA	GYD	LED	CPH	AMS	OTP	London	GLA/PIK	BIO	DUB	MUC	BUD	
10/06/2021	x												Group Matches
11/06/2021	x	x	x	x									
12/06/2021	x	x	x	x	x	x	x						
13/06/2021		x	x	x	x	x	x	x	x	x			
14/06/2021					x	x	x	x	x	x	x	x	
15/06/2021	x	x	x					x	x	x	x	x	
16/06/2021	x	x	x	x	x	x					x	x	
17/06/2021	x	x	x	x	x	x	x	x		x			
18/06/2021				x	x	x	x	x	x	x	x	x	
19/06/2021	x	x					x	x	x	x	x	x	
20/06/2021	x	x	x	x	x	x			x		x	x	
21/06/2021	x	x	x	x	x	x	x	x					
22/06/2021			x	x	x	x	x	x	x	x	x	x	
23/06/2021							x	x	x	x	x	x	
24/06/2021									x	x	x	x	
25/06/2021					x		x						Knock-out phase
26/06/2021					x		x		x			x	
27/06/2021				x	x	x	x		x			x	
28/06/2021				x		x		x	x	x		x	
29/06/2021				x		x		x		x			
30/06/2021								x		x			
01/07/2021			x								x		
02/07/2021	x	x	x								x		
03/07/2021	x	x	x								x		
04/07/2021	x	x											
05/07/2021							x						
06/07/2021							x						
07/07/2021							x						
08/07/2021							x						
09/07/2021													
10/07/2021							x						
11/07/2021							x						
12/07/2021							x						

Table 1 – Affected airports per date

2. Coordination of summer season 2020 during EURO 2020

2.1 Coordination period

All airports are coordinated at their normal status level. No temporary increased level status is planned.

2.2 General coordination principles

- All flights, regardless of the category (scheduled, non-scheduled, Business or General Aviation) departing from or arriving to any of the coordinated airport during EURO2020, will

require an airport slot allocated by the coordinator prior to the operation and prior to filing the corresponding ATC flight plan.

The following flights are exempted from slot allocation, but we highly recommend that the operators keep us informed of their intention even at short notice:

- Medical, emergencies, evacuation or humanitarian flights;
- State and military flights; (mandatory for all German Airports);
- Search and rescue operations;
- Emergency operations.

2.3 Slots requests

Slots requests should be made in SSIM format (SMA/SCR) to the relevant coordinator.

- **Slots for general and business aviation flights** shall be requested by operators via their ground-handling agent.

Slots requests must be submitted in turnaround format (except flights using existing aircraft based at that airport). Not required for the Netherlands but can be accepted.

2.4 Requests of slots for flights specific for EURO 2020

2.4.1 Use of Specific Service Type Code (STC)

In order to identify requests specific for the EURO2020 among all other requests, operators are required to use the specific following service type codes for these flights:

- **use of service type code “O”** for any flight with passengers; **(in the UK/Ireland use C or J).**
- use of service type code “P” for any positioning flight;
- use of any combination O-O, O-P, P-O for the turnaround format.

Service type code “O” shall be used only for flights specific for the EURO 2020 tournament.

2.4.2 SI text (Supplementary Information)

SI text on slot requests should contain the following information.

- EURO2020 FANS – (ie. EURO2020 FANS SPAIN)
- EURO2020 TEAM (ie. EURO2020 TEAM ENGLAND)

As teams/fans may be travelling from a previous match or future match it may not be obvious without this information as to which country they are from.

The list of flights carrying teams / referees may be crosschecked with UEFA.

2.5 Handling of requests for series of slots

Requests for series of slots will be processed as usual by the coordinator. A close monitoring of the use of slots allocated as part of a series which covers the period of the EURO 2020 will be made by the coordinator. Strict enforcement of EU95/93 article 14.6 will be made in order to cancel the remainder of the slots from a series which is not being used.

2.6 Handling of requests for ad hoc slots

All ad hoc flights that intend to operate on an airport at a date concerned by a match will be held on the waiting list. The waiting list will be processed following the rules below.

a. Handling of requests for ad hoc slots for group matches dates

- Adhoc slots for flights for the group stages may be requested but may not be confirmed until after 01 February 2021. (Some coordinators allocate adhoc prior to 01Feb).

b. Handling of requests for ad hoc slots for knock out phase

- Ad hoc slot requests will be held on the waiting list and will be processed latest **2 days before the match** for the knock-out rounds. Slots will not be allocated for speculative requests and requests should only be made once teams are known.

c. Priorities for slot allocation during EURO2020

- Requests for slots will be processed in accordance with the WSG and EU Slot Regulations.

3. Slot monitoring

- Normal Slot Monitoring will take place during Euro 2020 with actual times measured against their slot time. Slot Sanctions may apply in cases of abuse.