Non-Executive Director

Company Overview

Airport Coordination Limited (ACL) is responsible for slot allocation, schedules facilitation and schedule data collection at a large number of varied airports and, in addition, provides a wide range of services to the aviation industry. ACL is a world leading Airport Slot Coordinator working to ensure efficient use of capacity and better operational performance for the benefit of airport operators, airlines and passengers.

Core to ACL's values are customer service and quality and the company continually looks to grow by adding new airports to the portfolio or developing new services for existing customers. ACL is also very active in the wider industry, sitting on many national and international committees and working groups. The Managing Director sits on the Board of the European Airport Coordinators Association (EUACA) and is a member of the Core Group of the Worldwide Airport Coordinators Group (WWACG).

For more information about and its activities please visit www.acl-uk.org

Company Dimensions

Annual Turnover	£3.9m
Employees	36
Airports	39

The ACL Board

ACL is a company limited by guarantee in which the eight airline members of the company each nominate a Director. Other members of the Board are the Independent Chair, Finance Director and Managing Director. An experienced NED is sought to join the Board and its Remuneration Committee as it embarks on a period of uncertainty, mainly driven by the Governments Review of the UK's Aviation Policy Framework and Heathrow Runway 3.

The Board meets quarterly, either at the Heathrow Head Office or in central London and the Remuneration Committee meets once per year. With other meetings it is expected that the annual commitment will be 10 days.

The Board also has an Audit Committee and oversight of the Board of ACL International, ACL's wholly own subsidiary that holds the majority of the contracts for airports outside the UK.

Principal Duties

- To act as an unbiased, objective and impartial member of the Board, ensuring that all decisions taken are in the best long term interests of ACL, its stakeholders and employees;
- To offer advice and guidance in a consultative capacity to the Executive Directors as required;
- To assist in the development of the organisation's strategy, ensuring this is implemented via effective policies and plans, whilst ensuring effective risk management and control processes are in place;
- To ensure that the organisation is run in a transparent and equitable manner;
- To ensure that the Board operates in line with accepted good practice in terms of Corporate Governance;
- To act in accordance with the Board of Directors' Code of Conduct at all times.

Candidate Specification

The ideal candidate will have a minimum of five years' experience working in SME and regulated environments. They will have an understanding of B2B working relationships and working with regulators in both an advisory and critical friend role. They should be free of all potential conflicts of interest and for this reason first-hand experience of the aviation industry is not deemed essential. However, it is essential that they have an ability to work with the Board and executive team, acting as a sounding Board for the Managing Director, to develop thinking around how the company could/should position itself in the industry going forward.

As the company relies heavily on recruiting and retaining talented individuals and is heavily automated, other desirable experience includes People/Human Resources and IT strategy. Experience of overseas new business development and being a new market entrant would also be an advantage.

An ability to quickly establish themselves with the rest of the Board, regulators and the senior management team is also desirable.

Knowledge and Experience

A strong and successful track record of inspirational leadership gained at a senior and strategic level with substantial experience of empowering high performance particularly through periods of change, galvanising Boards and supporting the CEO through periods of uncertainty.

Experience of the not for profit sector and working in regulated environments is highly desirable.

Proven experience of leading complex organisations with a clear understanding of the respective roles of the Chair, plus the Executive and Non-Executive Directors.

Skills and Abilities

Highly effective ambassadorial, presentation and networking skills.

First-class communication and interpersonal skills with the ability to build trust and rapport quickly at the most senior levels of industry and public life and across the private sector as required.

Ability to support a culture of high level collaborative working between the Board and the Executive Team, drawing on the expertise of individual Directors.