

Terms of Reference

Heathrow Slot Performance Working Group

1. Objective

1.1 To support the Slot Performance Committee (SPC) in optimising its tasks by helping the SPC to respond more rapidly to slot performance matters whilst reducing the risk of accidental sharing of competitive information.

The principal objective of the SPC unaltered from the basis of this group is to ensure the efficient use of airport capacity and improvement of operational performance by:

- promoting better adherence to allocated slots;
- combating poor performance;
- reviewing night allocations to ensure it is used within the spirit of the restrictions; and
- identifying problematic themes or trends affecting slot performance and the operational performance of Heathrow Airport.

2. Scope

2.1 The Slot Performance Committee Working Group (SPCWG) shall meet from time to time to address slot performance issues such as:

- to analyse the performance of operators at Heathrow Airport;
- to identify operators that demonstrate poor slot performance at Heathrow Airport;
- to communicate with operators identified as having performance issues, requesting them to explain the circumstances and nature of their deviations;
- to invite operators of concern, in writing, to the next SPCWG meeting either in person or by teleconference;
- where an operator requests a Scheduling Committee Member to attend the SPCWG as mediator for another operator who is attending due to poor performance, an operator who does not compete directly on the same routes will be requested;
- to prepare and recommend suitable measures and procedures for discussion with the operator for improving their performance;
- to prepare feedback and recommendations for action by the SPC;
- to develop and maintain the Slot Improvement Action Plan;
- to determine and define the main factors negatively impacting poor performance at Heathrow Airport and where appropriate prepare countermeasures; and
- to report regularly to the members of the SPC.